

Credential Application

Remit to:
State of Wisconsin
Department of Commerce-Credentialing
P.O. Box 78780
Milwaukee WI 53293-0780
Phone (608) 261-8500
TDD #: (608) 264-8777
7:45 a.m. - 4:30 p.m.

Personal information you provide may be used for secondary purposes [Privacy Law, s. 15.04(1)(m)].

**THE CREDENTIAL WILL NOT BE
PROCESSED UNLESS YOU:**

- A. Sign and date this form;
- B. Submit a complete application with all blanks filled in or marked non-applicable;
- C. Attach the specified fee; and
- D. Attach documents if specified on this application.

Instructions: Please review the pre-printed information in the boxed portions of this application. Clearly print corrections or new information where needed. Please use a color of ink other than black. **Be certain to sign and date the application.** The applicant's social security number is mandatory information. **Make a photocopy of the completed application for your records.**

By signing below, the applicant swears that all information provided on this application is true, accurate and that the credential requirements are met. **Notice: Information collected may be used for participation surveys, eligibility for approvals, law enforcement (including child support and tax delinquency enforcement) purposes and other secondary purposes. The Department may also provide this information to requesters pursuant to Wisconsin's open records law, ss. 19.31-19.39 stats. Social security numbers are required when applying for a license according to Wisconsin Stats. But they may not be disclosed to anyone except other State of Wisconsin governmental agencies.**

Applicant's Signature	Date (mo/day/yr)
Applicant Information	
Applicant's Social Security No:	
Applicant's Name (First, Middle and Last):	
Address No. & Street, or P.O. Box:	
City, Town or Village, State, Zip + 4 Code:	
Country, If Other Than United States:	
Telephone No. (include area code):	
If Available, Fax No. (include area code):	
If Available, Internet Address:	

UTILITY CONTRACTOR REGISTRATION

Application and Exam Fee (nonrefundable): \$40.00 **class code 7630**

Make checks payable to: Department of Commerce. The fee consists of a \$10 application fee and an exam fee of \$30. When the exam is passed, the applicant will be asked to pay a \$250 credential fee which will be prorated because the credential expires on a specific date. The credential, which will be issued after the exam is passed and the prorated credential fee paid, will be effective for 2 years from March 31st. Office location: 201 W. Washington Ave, Madison. Mailing address: PO Box 7082, Madison, WI 53707.

Reason for Credential: Except as provided under s. 145.06 (4) Stats., and pursuant to s. 145.06, Stats., no person may install plumbing unless the person holds a credential issued by the department as a licensed master plumber, licensed master plumber-restricted, licensed journeyman plumber, licensed journeyman plumber-restricted, registered plumbing apprentice, registered plumbing learner-restricted, registered utility contractor or registered pipe layer.

Requirements of Credential: The plumbing activities that may be undertaken by a person who holds a credential as a licensed utility contractor or registered pipe layer shall be limited to the installation or modification of water services, private water mains, sanitary building sewers, storm building sewers and private interceptor main sewers. A person who holds the credential shall carry on his or her person the credential issued by the department while performing or conducting the activity or activities permitted under the credential.

A person who, as a licensed utility contractor, installs or modifies water services, private water mains, sanitary building sewers, storm building sewers, or private interceptor main sewers shall utilize the appropriate credentialed persons to install or modify the plumbing.

Qualifications for Examination: The person applying for an utility contractor license examination shall be at least 18 years old.

Fill in the applicant's birth date (month/day/year, example 04/02/60):

In order to obtain the credential the applicant must obtain a score of at least 70% on an examination. The exam will cover information contained in chapters Comm 5 and Comm 81-87, Wisconsin Administrative Code; NFPA standard 24, 2002 edition, National Fire Protection Association. The exam is open code book. Copies of current Wisconsin Administrative Code books may be obtained from Document Sales @ (608) 266-3358 or @ (800) 362-7253. Copies of NFPA standard 24 entitled "Installation of Private Fire Service Mains and Their Appurtenances" are available from the National Fire Protection Association @ (800) 344-3555. Questions regarding private fire service mains may be included on the exam because utility contractors are allowed to install combined service mains (plumbing/fire protection).

To schedule an exam:

- In the table below circle the month you would like to take the exam and the city in which you would like to take the exam. Record a telephone number where you can be reached during the day in case the exam center is filled for that date. The department will attempt to call and offer exams at available sites or dates.
- Submit the **FEE AND THIS APPLICATION** with the month and city circled for the exam to the division **at least 30 days in advance of the exam date chosen**. Note you may wish to keep a copy of this letter for your records.

Exam Name:	This is a 2-hour exam and will be scheduled for the p.m.
<p>Circle the exam location of your choice below.</p> <p>Then below the location, circle the day you would prefer to take the exam.</p>	

2006 Exam Schedule-Soil Testers at Every Site			
GREEN BAY <i>Howard Johnson Inn</i> 2580 S Ashland Ave 920-499-5121	BLACK RIVER FALLS <i>Holiday Inn Express Hotel</i> W10170 Hwy 54 E 715-284-0888	PEWAUKEE <i>Waukesha County Technical College</i> WCTC 800 Main St 262-695-3474	HAYWARD <i>Hayward Inn & Suites</i> 10290 Hwy 27 S (715) 634-4100
August 15		August 1	
	September 19	September 13	
October 10		October 3	October 18
	November 14	November 7	
		December 5	

Day phone number:

2007 Exam Schedule-Soil Testers at Every Site				
GREEN BAY <i>Regency Suites Hotel</i>	MADISON <i>Radisson Hotel</i>	BLACK RIVER FALLS	PEWAUKEE <i>Waukesha County</i>	HAYWARD <i>Hayward Inn &</i>

<i>333 Main St 920-432-4555 Wednesdays</i>	<i>517 Grand Canyon Dr. 608-833-0100 Tuesdays</i>	<i>Holiday Inn Express Hotel W10170 Hwy 54 E 715-284-0888 Wednesdays</i>	<i>Technical College WCTC 800 Main St 262-695-3474 Wednesdays</i>	<i>Suites 10290 Hwy 27 S 715-634-4100 Wednesdays</i>
		January 10	January 17	
February 21		February 7	February 14	
		March 7	March 14	
April 11	April 24	April 4		April 18
		May 9	May 16	
June 6		June 13	June 20	
		July 11	July 18	
August 8	August 21	August 15		
		September 12	September 19	
October 3		October 10	October 17	October 24
		November 7	November 14	
	December 11			

Day phone number:

A letter confirming the exact date, time and location will be sent to you.